

ENGINEERING

SUMMER ACADEMY at PENN

PLEASE NOTE THE ESAP DUTY PHONE NUMBER: 267-896-1001

Call if staff needs to be reached on move-in day; the ESAP office will be CLOSED and email WILL NOT be checked that day

Participant Arrival Information for
Harnwell College House
 3820 Locust Walk, Philadelphia, PA 19104
 Front Desk: 215-898-5256

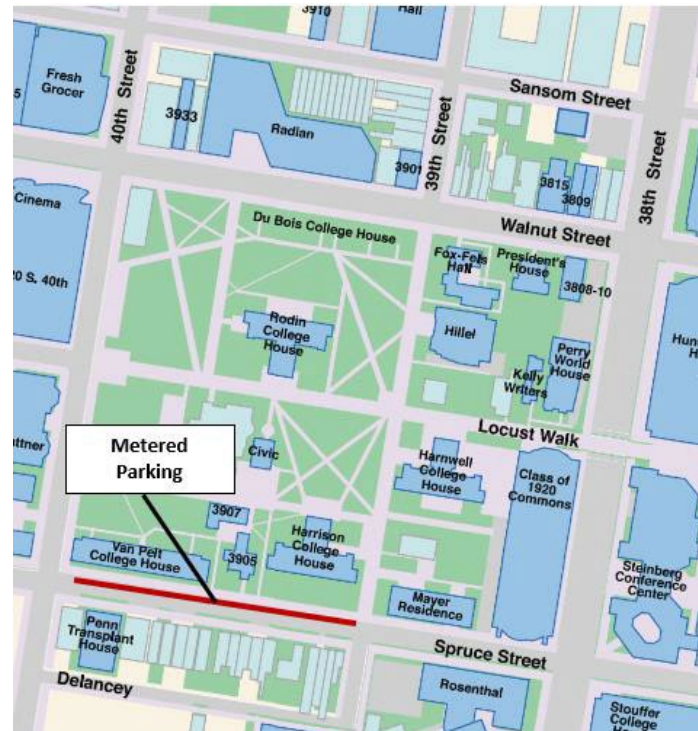
Arriving on Campus (by car)

We look forward to welcoming you to campus for this year's Engineering Summer Academy at Penn! **Check-in for students arriving by car will be on Sunday, 7/10 from 12:00-4:00 PM.**

Program participants must plan to remain through 6:00 PM on the final day of the program, Friday, 7/29. Students are then free to check out (after 7:00 PM) or, if their travel arrangements allow, they may stay until Saturday, 7/30. All students must be checked out of the dorms by 11:00 AM on 7/30. There are no exceptions. You should have indicated the day/ time of your child's departure on the Travel Information Form. Please email our office if this information was not submitted.

In order to ensure that your move-in runs as smoothly as possible, our Hospitality Services staff has provided the following information and tips:

Travel West on Spruce Street to 39th Street. There are meters on both sides of the street. You may sign out a cart at the front desk of the building if you need to unload your vehicle. A licensed driver must stay with the car at all times while it is in the unloading zone. Due to the high volume of students moving in for summer programs, cars will only be allowed to stay in the unloading area to unload belongings (at which point cars must be moved to one of the on-campus parking garages or metered street parking, if available). Walk north on 39th Street -- the high-rise building immediately to your left is Harrison College House.



Checking In: Check-in will take place at a central tent in front of the College Houses. Please visit this table **FIRST** to receive your ID and access number. **ESAP staff will also be set-up outside in front of Harnwell College House. Please visit this table to complete your check-in process.** In order to access the residence hall, you must swipe your ID card and enter the access number given to you at check-in. If at any time you should forget your access number, see the desk attendant at the Information Center. If guests are helping to move students in, please make sure they have photo ID in order to gain access to the dorm. Guest passes must be carried at all times. We ask that **ALL** guests who are assisting students with move-in wear masks inside of the building.

*****Please DO NOT lose your Penn ID. This is your key to the dorm (as well as your room), allows access to the Engineering complex, and serves as your meal card. If your card is lost, your parents will be billed for the ID replacement fee*****

Checking Out: Partner with your RTA to ensure that your room has been adequately cleaned and restored to its pre-move-in condition. **You MUST check in with your RTA prior to departure.**

Traveling to Campus

ESAP-provided Ground Transportation

If you are arriving to Philadelphia International Airport between 9AM and 4PM on 7/10/22, ground transportation will be provided (unless you indicated otherwise). ESAP staff will be waiting in the baggage claim area for arriving students. Please look for our staff wearing RED ESAP t-shirts and holding signs that say "ESAP".

If you previously indicated that you required ground transportation, but your plans have changed (you secured alternative transportation to campus or you are experiencing a delay in arrival), please **CALL THE DUTY PHONE AND LET US KNOW IMMEDIATELY: 267-896-1001**.

From the Philadelphia International Airport

SEPTA Train from PHL: Please visit the following link for information on the regional rail line (public transportation) from the airport: http://www.phl.org/Pages/passengerinfo/transportationservices/cct_connect.aspx

Taxis/ Uber/ Lyft at the Airport: A metered taxicab costs about \$30.00 and the ride to campus takes about 20 minutes. Ride-sharing services such as Uber and Lyft can also be utilized for around the same (or slightly cheaper) price.

Arriving by Amtrak or SEPTA trains @ 30th Street Station

All Amtrak Northeast Corridor trains and all SEPTA Regional trains stop at 30th Street Station.

- A metered cab costs about \$10-\$15, including tip, and the ride takes about 5 minutes.
- The SEPTA No. 30 bus runs from the station to campus. The fare is \$2.50, and exact change is required. The ride takes 8 minutes and stops at Civic Center Boulevard & University Avenue; a 10-15 minute walk is required to get to the dorm.
- From 30th St Station, take the R1, R2 or R3 railroad lines (the distance of one stop) to the University City Station.

Driving : GPS Address - 3900 Spruce Street, Philadelphia, PA 19104

From the Northeast: Take the New Jersey Turnpike to exit 4 for Route 73 North. Proceed on Route 73 North to I-295 South. From I-295 South, take exit 26 of I-76 West. Cross over to Philadelphia via the Walt Whitman Bridge. This section of I-76 is also called the Schuylkill Expressway. Take exit 346A for South Street, and turn left onto South Street to enter campus. Note: Exit 346A is a LEFT LANE EXIT.

From the Northeast Extension, Pennsylvania Turnpike (I-476): Take the Pennsylvania Turnpike Northeast Extension, South to the PA Turnpike, East-West Interchange. Remain on I-476 (The PA TP, northeast extension portion of I-476, terminates at the PA TP east-west interchange). Continue on I-476 South for approximately 3.6 miles to Exit 6, I-76 East (Schuylkill Expressway). Take I-76 East approximately 12.6 miles to Exit 346A, South Street, which EXITS ON THE LEFT. Turn right onto South Street to enter the campus.

From the Northwest: Take the Pennsylvania Turnpike to Exit 24, Valley Forge Interchange. Take I-76 East (Schuylkill Expressway) approximately 17 miles to Exit 346A, South Street, which EXITS ON THE LEFT. Turn right onto South Street to enter the campus.

From the North: Take I-95 South to I-676 Westbound toward Center City. From I-676 exit in less than two miles taking "exit only" ramp towards the airport marked I-76 East. Proceed less than a mile to Exit 346A, South Street, which EXITS ON THE LEFT. Turn right onto South Street to enter the campus.

From the South: Take I-95 North to Exit 13 signed "291 West to I-76". Follow 291 West across (Platt) Bridge to 26th Street, which leads directly onto I-76 West. Take I-76 West 3 miles to Exit 346A, South Street, which EXITS ON THE LEFT. Turn left onto South Street to enter the campus.

WHAT TO PACK

Philadelphia weather in the summer is usually hot, often with high humidity. However, it can be cool in the dorms, classrooms, and labs due to the air-conditioning. Therefore, students should be prepared for both hot and mildly cool conditions.

Recommended items include:

- Sweater, sweatshirt, or light jacket
- Sunglasses
- Umbrella
- Linens (twin extra-long sheet set), including a blanket and pillow
 - **Unfortunately, linen rentals are not available this summer**
- Towels, wash cloths
- **Disposable masks** (KN95 and KF94 are recommended)
- Toiletries (**sunscreen and hand sanitizer** highly recommended)
- Prescription medications
- Desk lamp (not all rooms are furnished with overhead lighting)
- Wastebasket or trash bags
- Extension cord
- Laundry and cleaning supplies (detergent, basket, **antibacterial wipes, antibacterial spray**, etc.)
- Desk supplies
- Business casual outfit for Graduation Ceremony (i.e. slacks, polo shirt, skirt or dress)
- Spending money
- Health insurance information and any prescriptions/medications (including COVID-19 vaccination card)
- Immigration documentation if you applied for an F-1 visa through UPenn (passport, I-20)

In addition, for their classroom work, all students should bring:

- Notebook, pens and pencils
- Scientific calculator (one currently being used in HS will suffice)
- 2G USB flash (**recommended**)
- Laptop highly recommended for ALL students (**mandatory for the Computer Science course**)

LAB ATTIRE AND SAFETY

Students in the **Biotechnology, Nanotechnology, and Robotics** programs should take note of the following instructions regarding lab safety and clothing:

- Fully enclosed shoes up to ankle (closed-toe) such as boots or sneakers
 - No ballet flats, high heels, or heavy work boots
- Long pants must be worn in the lab at ALL times
- Full shirt (short sleeves permitted)
 - No sleeveless shirts, tank tops or tube tops
- ALL jewelry must be removed when working on the machines in the machine shop (Robotics)
- Long hair must be tied up when working in the labs (especially in the machine shop)

LIVING ON CAMPUS

NUMBERS TO KNOW

ESAP Administrative Office (M-F, 9-5 ET):	215-898-0053
ESAP Duty Phone (Emergencies ONLY) (24/7):	267-896-1001
Penn Police/ Emergencies (24/7):	215-573-3333 -or- 511
General Line (M-F, 9-5 ET):	215-898-7297
Escort Services:	215-898-RIDE & 215-898-WALK

HOUSING - Harnwell College House

Students will be living in the college high-rises. These are suite-style spacious, air-conditioned, and safe buildings on the University of Pennsylvania campus. The second of the three skyscraper Houses to be built in the early 1970s, today's Harnwell is the home of six residential programs during the academic year: Arts House, East Asia House, the Latin American Program, Ancient Studies/University Museum, and the International Program. These residential programs embrace international and cultural distinctiveness and give the House a feel all its own. Harnwell has its own public facilities, including lounges and laundry facilities.



Each ESAP resident is supplied with a bed, desk, chair, and dresser. Additional room furnishings vary depending on the type of room. The dorm rooms are spacious but sparsely furnished, so bring along any comforts of home that you find indispensable. In all the college houses, safety is of the utmost importance. Security staff members are stationed at the entrances around the clock. Building access is controlled by trained security personnel 24 hours a day and requires a valid PennCard to enter. Each year, the University of Pennsylvania has been consistently ranked as one of the nation's safest universities.

To check-in during move-in day, look for program staff at the Harnwell unloading zone via 39th and Spruce Streets. Each ESAP participant should bring a photo ID and will be issued an official PennCard by Hospitality Services staff. Students/ parents will be responsible for charges related to lost PennCards, room damages, and lost keys (keys that are turned in late are considered "lost"). If guests are helping to move students in please make sure they have photo ID in order to gain access to the dorm, and guest passes must be carried at all times.

Room assignments are made by the university's Hospitality Services. Rooms are generally grouped by course and roommates are randomly assigned. Each student is assigned to a Residential Teaching Assistant (RTA) that lives on their dorm floor and supervises them during the duration of the program.

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ROOM REFRIGERATORS

Some of the dorm rooms are already equipped with refrigerators. However, since the room assignments are not given until the students arrive on campus, we are not able to guarantee micro fridge access within the rooms. If refrigeration is necessary, for medical or other reasons, our RTAs can keep items in the fridges in their rooms.

MEALS

All on-campus meals are covered in the student's program fee and accessible via their Penncard. Distributed during check-in, students may use their Penncard at designated food-service venues on campus that provide a variety of menus and dining environments. Residential program staff will review meal plan details with the students at the start of the program. Students with dietary restrictions will have access to gluten free foods and kosher foods (although options may be limited due to the summer dining schedule). There are a number of restaurants on campus, as well as a Sprouts Market (by Giant) near the Engineering Complex on 34th and Chestnut.

Special Dietary Requirements: For more general information about how Penn Dining handles food allergies, please visit the following URL:

<https://dining.business-services.upenn.edu/>

MAIL SERVICES

We do not accept mail or packages for participants in the ESAP office; however, students may receive mail in the dorm.

PLEASE NOTE: Mail/ packages should NOT arrive before the students arrive on campus (7/10/22). It is essential that the resident's registered full (legal) name appear on the box, or mail may be returned to the sender.

Harnwell College House
John/Jane Doe
c/o ESAP
3820 Locust Walk
Philadelphia, PA 19104

Valuable or important items should be sent via USPS registered, certified, or express mail, in which some form of signed receipt is necessary. Valuables should be insured. We cannot always guarantee immediate delivery of express mail because once express mail reaches the University, it must be processed by the University Mail Services prior to delivery to the residence halls. It is suggested that overnighted mail or packages be shipped via FedEx, DHL, or UPS.

LAUNDRY AND LINENS

There are free laundry facilities available in the dorms. Students must supply their own detergent and laundering materials. Rooms are NOT furnished with linens or pillows, which must be supplied by the student (twin, extra-long). **Unfortunately, linen rentals through Conference Services are not available this summer.**

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VISITATION POLICY

Students are not permitted off campus for non-program activities. ESAP is a rigorous academic program with a significant amount of group activities and projects in the evenings and on weekends. Out of fairness to all students, each ESAP participant agrees to remain available and on campus to take equal responsibility for their group work (please refer to the Participant Agreement enrollment form).

In addition, for security reasons, please do not place your child or ESAP in a difficult position by sending siblings, relatives or friends to take students off campus without notice. In the past, parents were welcome to visit students when on campus. **However, keeping our current COVID protocols in mind, we ask that you refrain from any campus visits outside of the move-in day, graduation, and move-out day to help minimize the risk of any potential infections. Visitors will not be allowed inside of the dorms (with exception of the aforementioned days).** Please bear in mind that students participating in ESAP are generally in class or the lab during the weekday and working on homework/projects or attending off-campus program activities on weekends and evenings. **Your child will be busy!**

Again, due to the current state we are in with COVID-19, we HIGHLY DISCOURAGE taking your child off campus for prolonged periods or overnights. If your child MUST leave campus for any reason, a **written request** must be sent **at least 5 days in advance** to esap@seas.upenn.edu, and copied to our Residential Director, Nicholas Allen: niallen@gse.upenn.edu and Assistant RD, Naomi Maranga: kmaranga@seas.upenn.edu. Please explicitly state the following in your request (DO NOT OMIT ANY OF THE INFORMATION BELOW):

- Student's full name
- Course in which he/she is enrolled
- Parent or guardian's name and phone number
- Individual (full name) who will be accompanying the student on and off campus
 - his/her relation to the student
- Time AND location of pick up and drop off
- Reason for the request

Please use this process for any student leave requests during the program (and plan appropriately to comply with the advance notice requirements). Any previously sent requests or inquiries to the ESAP email account will not be honored.

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You are cordially invited to a celebration of student achievement!

Engineering Summer Academy at Penn
Graduation Ceremony

Friday, July 29th, 2022 at 4 o'clock

Reception immediately following in the Penn Fencing Center (2nd Floor)

Tse Sports Center (Hutchinson Gymnasium)

Rockwell Gymnasium
219 South 33rd Street
Philadelphia PA, 19104

Students may invite up to **TWO guests only (there are no exceptions)**.
If you plan to attend, please RSVP NO LATER THAN Monday, July 11th:

RSVP HERE: <https://forms.gle/BBE9TgmJc1HnWz4q6>
Please copy and paste the URL into your browser

Some courses may have student presentations scheduled prior to the graduation ceremony. Additional details are provided on the following page.

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FINAL DAY PRESENTATIONS AND COURSE INFO SESSIONS (FRIDAY JULY 29th)

You'll find the schedule for each course below. Where applicable, parents are welcome to attend/observe. Please note that each course has a different agenda, unique to the course curriculum. Therefore, some of the courses do not offer presentation opportunities, but rather an Instructor's Overview. Please plan to arrive at the appropriate time, as indicated for your child's course.

Please note that some of these presentation times/locations are subject to slight changes. A finalized schedule will be sent via email during the week of graduation.

Biotechnology: Wu and Chen Auditorium (Ground Level), Levine Building

9:00am - 3:30pm - Student Presentations in Wu & Chen

12:00pm – 1:00pm - Parents and students can pick up boxed lunches in Levine Lobby

3:30pm - Dismissal for Graduation Ceremony

Nanotechnology: Glandt Forum (3rd Floor), Singh Center

9:00am - 3:00pm - Student presentations in Glandt Forum

9:00am - 3:30pm - Research poster session in Glandt Forum

12:00pm – 1:00pm - Parents and students can pick up boxed lunches outside of the Glandt Forum

3:30pm – Dismissal for Graduation Ceremony

Robotics: Active Learning Classroom, Towne 217

1:00pm – 2:00pm - Student Project Demonstrations, Towne Hall Room 217 (2nd floor)

Parents are welcome to view student demonstrations; please arrive on time for the demonstration

Computer Graphics: TBD

1:00pm - 2:00pm – Course overview given by Dr. Mark van Langeveld, Instructor

Computer Science: Active Learning Classroom, Towne 3rd Floor

1:00pm – 2:00pm - Student Project Demonstrations; meet/ greet with Dr. Arvind Bhusnurmath, Instructor

GRADUATION CEREMONY and RECEPTION

PLEASE BE SURE TO RSVP ONLINE by visiting the link in the Graduation Announcement (previous page). **We DO NOT accept RSVPs by phone or email.** A formal RSVP is required for the ceremony and reception. **Due to Space Constraints, only 2 guests are permitted per student (there are no exceptions).** **Guests will be asked to wear masks during the duration of the ceremony.** **Grab and go food items will be available during the reception.**

Tse Sports Center (Hutchinson Gym)

Rockwell Gym

4:00 - 5:30 pm

Reception immediately following in the Penn Fencing Center on the 2nd floor

Parking and Directions: <https://www.facilities.upenn.edu/maps/locations/hutchinson-gymnasium>

6:00 pm Dismissal*

* Students may leave with their parents after the Graduation Ceremony (with advanced written notice), but have until 11am on Saturday, July 30th to vacate the dormitory.